

## **The Pines Summer Camp Job Description and Offer Letter: Camp Nurse**

**Reports to:** Program Director

**Capacity:** Temporary (non-exempt) position

**Compensation:** Pre Camp Hours 2 weeks in June (2 weeks x 10 hrs/week x \$25/hr= \$500)  
Summer Camp Weekly Rate: \$1000, plus housing & food= \$4,000 total

**Job Summary:** Will supervise the Pines' Health Center during camper-counselor camps, including administration of all medications for campers, addressing minor illness and injuries, encouraging health and wellness for campers and staff, and supporting emergency care if needed.

**Skills and Qualifications** Must have a current RN or LVN license, along with current CPR/First Aid/AED. Health care will be administered to promote health and wellness for all, consistent with the mission and vision of the Camp, and with a priority for attention to social justice and anti-racist/bias mindset. This includes a medical practice that is focused on eliminating any ableist, fat phobic, transphobic, and/or anti-Black health care practices.

### **Key Responsibilities**

- Maintaining and supervising the Health Center in compliance with CA State and SB County regulations for health care at organized camps.
- Welcoming all campers with hospitality and care, a health check, check-in of medications, and confirmation with parent/guardian of any health issues.
- Oversee inventory and ordering of health center supplies and organization of medication room, oversee updates to standing orders and health center policies/procedures.
- Keeping detailed log of all medications and care provided to campers and staff during the camp session, contact parents/guardians with any concerns or questions during the sessions.
- Provide first aid care for minor illness or injuries, and support emergency or urgent care if needed, following the standing orders and policies, and communicating with parents/guardians.
- Providing reminders and support to staff and campers about overall health and wellness, especially prevention of illness and injury at camp.
- Complete other duties as assigned.

Please send a cover letter and resume to Jake Garcia (they/them), [program@pilgrimpinescamp.org](mailto:program@pilgrimpinescamp.org), with the subject line: Summer Camp Nurse Application 2023. We are looking for someone to work all four weeks of summer camp. However, we are open to hiring nurses on a week to week basis. In your cover letter please state if you are applying to work all four weeks or a certain number of weeks, and which weeks you are applying for

Week 1: July 2-8, 2023

Week 2: July 9-15, 2023

Week 3: July 16-22, 2023

Week 4: July 23-29, 2023